

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
March 23, 2021

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel corona virus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by video conference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in special session at 6:00 p.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, March 23, 2021.

Mayor, John Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Manager, Daron Jordan, conducted roll call.

Present: Mayor, John Plummer; Commissioner, Stan Galbraith; Commissioner, Angela Roberts; Commissioner Holli Gibson.

Absent: Commissioner, Wallis Brooks

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; Finance Director, Brad Oberlander.

Upon determining a quorum was present for the transaction of business, Mayor Plummer proceeded to conduct the meeting.

Approval of Minutes

Motion by Galbraith, seconded by Gibson, approving the minutes of March 9, 2021. Motion carried by roll call vote of 4-0 with Plummer, Gibson, Galbraith, and Roberts voting Aye.

Public Comment

Paris citizen Lauren Biddle discussed concerns with sidewalk safety along Main Street from downtown to the Bourbon County High school requesting the city to consider options to improve sidewalk safety.

Old Business / Action Items

Andrea Lacy discussed the Transportation Alternatives Program "TAP" application for safe routes to school sidewalk project that was submitted in 2015. The sidewalk project covers the area of Main Street, to Bourbon High School campus, to Bourbon Heights, to Clintonville Road, to Sunset Drive. Upon those surveys of the project in 2019 an old railroad bed was identified and creating the ability to develop a rail to trails project that could link up with the safe routes to school project. However right of way's needed to be obtained by each homeowner. The right of way paperwork was completed and approved in 2020 when COVID had hit. Both projects are active project however the projects have been placed on hold due to COVID. No action was taken.

Daron Jordan provided the commission a draft application for a potential sidewalk repair replacement cost sharing program. No action was taken.

- Up to 50%, or a maximum of \$2,500, for the repair or removal and replacement of sidewalks that qualify.
- To qualify, must meet the following guidelines:
 - Must be property owner where the repair/replacement is to occur.
 - Must not be in arrears on any taxes, fees, utility payments, or other financial assessments owed to City of Paris.
 - Complete a City of Paris "Sidewalk Repair/Replacement Application"
- City will act as General Contractor.
- Property owner must pay their share prior to work beginning.
- If selected to participate, and the property owner does not make proper payment of their share, property owner will be required to pay the full expense of the project as awarded.
- The City Board of Commissioners reserves the right to designate certain areas of the community as target areas that would receive priority consideration.

Process:

- City Commission determines the total amount of funds to be made available.
- City to determine if it wishes to set a minimum total cost threshold for participation.
- City Commission determines application period.
- At conclusion of application period, City will solicit bids for work to be completed.
- After contractor is selected, City will notify the participant of the start date of the project and an invoice for their portion.

Other Provisions:

- Any property owner who owns a sidewalk that is deemed to pose a public safety hazard and does not participate in the "Sidewalk Repair/Replacement Cost Sharing Program" is still required to repair/replace sidewalks as required under City's Code of Ordinances.
- Does not pertain to new construction of sidewalks in connection with new development.

Motion by Plummer, seconded by Galbraith, authorizing the Mayor to approve the notice of award to Independent Excavating for \$ 1,091,071.00 and authorizing the Mayor to execute further documents and contracts for the utility relocation along US460. Motion carried by roll call vote of 4-0 with Plummer, Roberts, Galbraith, Gibson voting Aye. Motion by Plummer, seconded by Galbraith, to amend the motion to authorize Mayor Pro Tem to sign and execute further documents and contract for the utility relocation along US460 in the absence of the Mayor. Amended motion unanimously carried to approve.

Mike Withrow discussed the RFP for 700 ft of water line on Clintonville Road that will be published in Thursday's newspaper. The bid opening is scheduled for April 9, 2021.

Daron Jordan discussed healthy at home eviction relief fund is available for renters. Renters may apply online at teamkyhherf.ky.gov. Maximum Rent relief: 100% of past-due rent since April 1, 2020 + three months future rent. Maximum Utility relief: 100% of past due utilities since April 1, 2020 + three months future utilities. Maximum past-due rent and/or utility bills covered: 12 months. Approved applications will pay the landlord or utility provider directly.

New Business / Action Items

Lauren Biddle discussed a proposal the Chamber of Commerce received from Retail Strategies for retail recruitment and revitalization of communities and downtown areas. Proposal of services included data and analytics, real estate analysis, community input, and retail strategy. A one-year agreement is \$ 75,000.00; Three-year agreement is \$ 155,000.00. No action was taken.

Motion by Gibson allowing the purchase up to \$10,000 for twenty hanging pots, brackets, water reservoirs, and flowers for downtown beautification. Motion was withdrawn due to lack of a second and will be placed on the next agenda as the commission requested a detail breakout of costs per basket.

45959	Bourbon Limestone Company	3/19/2021	406.90
45960	CCP INDUSTRIES INC	3/19/2021	291.08
45961	Central Ky Quicklube & Tire	3/19/2021	90.97
45962	Clean Sweep Janitorial Svc Llc	3/19/2021	1,500.00
45963	Columbia Gas Of Kentucky	3/19/2021	660.28
45964	DATAMAX CORPORATION	3/19/2021	788.97
45965	Eads Hardware	3/19/2021	1,246.16
45966	Fastenal Company	3/19/2021	33.32
45967	Galls, Llc	3/19/2021	3,117.07
45968	HALO BRANDED SOLUTIONS INC.	3/19/2021	1,620.17
45969	KIMBALL MIDWEST	3/19/2021	202.00
45970	Kleem, Inc.	3/19/2021	281.17
45971	KOI	3/19/2021	1,303.82
45972	Lowe's Business Acct/Synch	3/19/2021	110.67
45973	Morton Salt, Inc.	3/19/2021	7,381.63
45974	Murphy Elevator Company	3/19/2021	836.10
45975	O'reilly Auto Parts	3/19/2021	310.84
45976	OBERLANDER FINANCIAL SERVICES, PLLC	3/19/2021	3,900.00
45977	Riley Oil Company	3/19/2021	4,269.41
45978	Shred-It Usa	3/19/2021	34.00
45979	TELECOM AUDIT GROUP	3/19/2021	112.63
45980	Time Warner Cable	3/19/2021	111.97
45981	Tractor Supply Credit Plan	3/19/2021	129.97
45982	TRANSUNION RISK DATA SOLUTIONS	3/19/2021	150.30
45983	Unifirst Corporation	3/19/2021	143.06
45984	VERIZON WIRELESS	3/19/2021	2,069.46
Total claims			252,971.92

Utility Fund

Check #	Vendor	Payment Date	Payment Amount
53620	At&t - 5019	3/12/2021	167.72
53621	Cape Electrical Supply Llc	3/12/2021	81.45
53622	CCP INDUSTRIES INC	3/12/2021	192.81
53623	CENTRAL KY MECHANICAL	3/12/2021	649.86
53624	Central Ky Quicklube & Tire	3/12/2021	81.36
53625	CITY OF PARIS UTILITIES	3/12/2021	16,847.28
53626	GUARDIAN/DENTAL	3/12/2021	286.87
53627	HUMANA HEALTH/MEDICAL	3/12/2021	13,045.86
53628	Jackson, Robbie	3/12/2021	100.00
53629	John O Smits	3/12/2021	405.00
53630	Kentucky Bank - Visa	3/12/2021	1,717.31
53631	KLC INSURANCE SERVICES	3/12/2021	26,765.96
53632	MICROLOGY INC	3/12/2021	333.76
53633	Neptune Equipment Co.	3/12/2021	19,245.00
53634	Newgen Strategies & Solutions	3/12/2021	17,505.00
53635	Rfh Inc	3/12/2021	12,525.00
53636	Southern Petroleum Inc	3/12/2021	771.54
53637	SPADE CORPORATION	3/12/2021	23,369.56
53638	Standard Business Machines	3/12/2021	30.98
53639	STANDARD INS. CO./LIFE	3/12/2021	696.67
53640	THE STANDARD/VISION	3/12/2021	18.55
53641	MIKE THORNTON	3/12/2021	50.00
53642	Unifirst Corporation	3/12/2021	85.68
53643	Usa Blue Book	3/12/2021	999.86
53644	VC3 INC	3/12/2021	1,268.83
53645	AMERICAN SCALE CORPORATION	3/19/2021	5,123.71
53646	Brownstown Electric Supply Co.	3/19/2021	3,975.25
53647	Central Equipment Co	3/19/2021	504.67
53648	Central Ky Quicklube & Tire	3/19/2021	70.09
53649	CITCO WATER	3/19/2021	811.05
53650	Citizen Advertiser	3/19/2021	402.00
53651	Columbia Gas Of Kentucky, Inc.	3/19/2021	748.31
53652	CORE & MAIN LP	3/19/2021	852.50
53653	Crystal Springs	3/19/2021	60.96
53654	Culligan Water Conditioning	3/19/2021	153.75
53655	EDDIE EARLYWINE	3/19/2021	62.25

53656	Farwest Line Specialties	3/19/2021	497.60
53657	Fouser Environmental Services	3/19/2021	4,450.00
53658	HAWKINS WATER TREATMENT	3/19/2021	627.00
53659	HOLSTON GASES	3/19/2021	55.00
53660	John O Smits	3/19/2021	453.69
53661	KOI	3/19/2021	37.97
53662	KONECRANES INC	3/19/2021	552.50
53663	Linville Electric Service	3/19/2021	90.00
53664	Lowe's Business Acct/Gecrb	3/19/2021	597.80
53665	O'reilly Auto Parts	3/19/2021	320.40
53666	OBERLANDER FIN. SERV., PLLC	3/19/2021	3,900.00
53667	Patterson & Dewar Engineers	3/19/2021	779.60
53668	Riley Oil Company	3/19/2021	1,183.35
53669	Riley's Tire	3/19/2021	593.80
53670	Rumpke	3/19/2021	156.00
53671	Staples Advantage	3/19/2021	299.97
53672	Strand Associates Inc	3/19/2021	13,870.00
53673	Time Warner Cable	3/19/2021	129.99
53674	Tractor Supply Co	3/19/2021	109.96
53675	Unifirst Corporation	3/19/2021	52.49
53676	VERIZON WIRELESS	3/19/2021	251.02
53677	Whayne Supply Co.	3/19/2021	1,108.81

Total Claims			180,123.40
--------------	--	--	------------

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 100.11 and Utility Fund outstanding of \$ 70,604.49. No action was taken.

Commission & Staff Reports

Mayor, Plummer

- Asked citizens to be patient and courteous of the Main Street construction project.
 - Daron Jordan
 - The State transportation cabinet has resumed the Main Street construction.
 - Estimated completion date of Main Street is December 31, 2021.
 - Estimated completion date of High Street is December 31, 2022.
 - Commissioner Gibson
 - Stated a citizen asked if the city would put a banner saying downtown is open for business.
 - Daron Jordan replied the electronic message board may possibly be used for that.
 - Asked if something could be posted on the City Facebook page showing more transparency related to the project that it is a State Transportation Cabinet and Columbia Gas project.
 - Daron Jordan mentioned can reach out to the State Transportation Cabinet to see what information they have to use, also siting the newspaper has written several articles related to the project.

Adjourn

Motion by Gibson, seconded by Galbraith, to adjourn the meeting at 8:12 p.m. Motion carried by roll call vote of 4-0 with Plummer, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles